

**DECLARATION AS TO
PARTICULARS RELATING TO FOREIGN LAW FIRMS**

*[This form is to be completed pursuant to Rule 9(3)
of the Foreign Lawyers Practice Rules]*

I,

(full name as on your Certificate of Registration)

solemnly and sincerely declare as follows -

1. I am engaged in practice (on my own account / in partnership and am providing this return on behalf of my partners*).

2. The name of my / our* firm is

3. The names of all the principals, foreign lawyers and consultants in my / our* firm as at 31 December 20__ are set out in Schedule 1.

4. All of the principals, foreign lawyers and consultants in my / our* firm are not principals or employees of another foreign law firm or firm of solicitors in Hong Kong, or a salaried employee of a service company in Hong Kong, except as set out in Schedule 2.

5. The particulars of every employee who has joined my / our* firm (except employees who are registered as foreign lawyers) since 1 January 20__ to 31 December 20__ are set out in Schedule 3.

6. The particulars of every employee of my / our* firm (except employees who are registered as foreign lawyers) who is not included in Schedule 3 between 1 January 20__ to 31 December 20__ are set out in Schedule 4.

7. My / our* firm engages a service company to provide staff for the firm and details of this company are set out in Schedule 5. The particulars of the employees provided by this company are included in Schedules 3 and 4.

(Delete this paragraph if inapplicable)

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declaration Ordinance (Cap. 11).

Declared at Hong Kong this))
day of 20)

Before me

The Declarant

* Delete one of the alternatives.

Notes:

1. If there is not enough space in the attached Schedules, you may copy or reproduce the Schedules so long as the required information is supplied.
2. The particulars required may be given by one principal on behalf of the other principals.

SCHEDULE 1

**NAMES OF ALL PRINCIPALS, FOREIGN LAWYERS AND CONSULTANTS
AS AT 31 DECEMBER 20__ .**

Full Name (as on the Certificate of Registration)	Position	Foreign Lawyer Reference Number (at bottom of Certificate of Registration)

Total Number of Principals

Total Number of Consultants

Total Number of other Foreign Lawyers

Total Number of Registered Foreign Lawyers

SCHEDULE 2

List the names of all principals, foreign lawyers or consultants of your firm who are also employees or principals of another foreign law firm or employees of a firm of solicitors in Hong Kong, or a salaried employee of a service company in Hong Kong and the name of the firm or company and their position in the other firm or company.

Full Name of Foreign Lawyer	Name of Other Firm/Company [#]	Position in Other Firm/Company

Please indicate whether the firm is another foreign law firm, or a firm of solicitors in Hong Kong or a service company in Hong Kong.

SCHEDULE 3

PARTICULARS OF ALL NEW EMPLOYEES BETWEEN 1 JAN 20 ____ to 31 DEC 20 ____

Full Name (English & Chinese, if applicable)	ID Card/Passport No.	Chinese Commercial Code	Date of Birth	Position	Date of Employment*

Total number of current employees in this Schedule: _____

(Do not include employees who have left the firm's employment).

Please list all employees whether full-time or part-time, remunerated or otherwise (except employees who are registered foreign lawyers).

* If an employee has already ceased employment with the firm, put also the date of cessation in this column.

SCHEDULE 4

PARTICULARS OF ALL OTHER EMPLOYEES BETWEEN 1 JAN 20 ____ to 31 DEC 20 ____

Full Name (English & Chinese, if applicable)	ID Card/Passport No.	Chinese Commercial Code	Date of Birth	Position	Date Ceased Employment

Total number of current employees in this Schedule: _____

(Do not include employees who have left the firm's employment).

Please list all employees whether full-time or part-time, remunerated or otherwise (except employees who are registered foreign lawyers).

SCHEDULE 5

DETAILS OF SERVICE COMPANY

Name of Service Company:

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Directors of Service Company:

Note: If your firm engages more than one service company, details of all companies must be given.

This page and the preceding _____ pages are the Schedules referred to in the
declaration of _____ made before me at Hong Kong
this _____ day of _____ 20 ____ .

The Declarant

Commissioner for Oaths / Solicitor / Justice of the Peace.