



LAW SOCIETY'S WEEKLY CIRCULARS AND WEB-MAIL SYSTEM

Circulars issued by the Law Society contain important information relating to the practice of Hong Kong law firms and registered foreign law firms. These are issued from time to time and usually on every Monday. There are principally 3 ways to access the circulars.

1. Circulars to Law Firms

At present Hong Kong law firms and registered foreign law firms are entitled to register one e-mail address to which weekly circulars will be sent. When a firm registers an e-mail address, the Law Society will assign a Login ID and Password to the firm for login to the Members' Zone of the Law Society website.

If your firm has not yet registered, please click [here](#) to complete the registration form for receiving the circulars for law firms.

2. Circulars Downloaded from Website

Members are reminded that the Law Society weekly circulars, in Word or PDF formats, are available for download from the Members' Zone of the Law Society website every Monday.

3. Circulars to Members through the Web-Mail Account

Each Member of the Law Society could register a web-mail account. The circulars will be sent to the Law Society's web-mail account assigned to members (e.g. chantaiman@member.hklawsoc.org.hk).

If you have not yet registered for an account to login to the Members' zone or web-mail, please register an account from the Peernet website at <https://www.hkpeernet.com/signup/registration.html>. The Login ID and Password will be sent to the member's correspondence address by post upon receipt of the registration.

Members are reminded that the Law Society's web-mail account has a storage capacity of 70M. The web-mail account will stop accepting in-coming messages if it becomes full. Members should check the web-mail account and delete the messages regularly.

Alternatively, members may activate the **Auto Forward function** of the web-mail account which allows all in-coming messages to be automatically forwarded to another designated e-mail account.



THE

LAW SOCIETY
OF HONG KONG

香港律師會

3/F WING ON HOUSE · 71 DES VOEUX ROAD
CENTRAL · HONG KONG DX-009100 Central 1
香港中環德輔道中71號
永安集團大廈3字樓

TELEPHONE (電話) : (852) 2846 0500
FACSIMILE (傳真) : (852) 2845 0387
E-MAIL (電子郵件) : sg@hklawsoc.org.hk
HOME PAGE (網頁) : <http://www.hklawsoc.org.hk>

To : Ms Cathy Leung
The Law Society of Hong Kong

Fax : 2845 0387

Re : Arrangement for Law Firms to receive Weekly Circulars
and Login to Law Society web site members zone

Name of Law Firm : _____

E-mail Address of Law Firm : _____

Contact Person : _____

Telephone : _____

Signature : _____

Date : _____